



COURSE SCHEDULE

MAY - DECEMBER 2023

Great teamwork from the presenters.

“

Excellent level of information delivered - very clear and detailed!

”

I will definitely return to UK training and recommend to others.

www.uktraining.com/23ukt | 0800 435 772 | info@uktraining.com

FULL COURSE LIST

VAT & TAXATION

The Essentials of UK VAT
UK VAT and International Trade
The Essentials of Corporation Tax
Postponed VAT Accounting (PVA)
The VAT Update
VAT - Partial Exemption
VAT on Land, Property and Construction
VAT for Charities

CUSTOMS & INTERNATIONAL TRADE

Import & Export Customs Procedures
The New Customs Declaration Service
NEW Preparing for a Customs Audit
NEW Customs Special Procedures
Rules of Origin & the EU-UK Trade Deal

PAYROLL

The Essential of Payroll Processing
NEW Statutory Payments - Your Essential Guide
The Payroll Update
The P11D, Expenses & Benefits
Holiday Leave and Pay
The Construction Industry Scheme (CIS)

GDPR & DATA PROTECTION

GDPR - The Essential Guide
The GDPR Update
GDPR - Staff Awareness
Dealing with Subject Access Requests
NEW Data Protection and Marketing

IN-HOUSE TRAINING

All these courses can also be delivered in-house exclusively for your business – either on site or online...

CREDIT CONTROL

Credit Control - The Essential Guide
Telephone Collection Techniques

LEADERSHIP & COMPANY LAW

NEW Preparing for the Companies House Reforms
The Role of a Company Director
The Role of a Company Secretary
NEW Business Strategy and Planning
Finance for Non-Financial Managers
Corporate Sustainability & ESG
NEW Commercial Contracts - A Practical Guide
NEW Budgeting, Cost Control and Forecasting
Charities: The Role of the Secretary
Evaluating & Improving Board Performance

BUSINESS SKILLS

NEW Communication Skills in the Workplace
Minute Taking - Your Essential Guide

HR & EMPLOYMENT LAW

NEW Mental Health in the Workplace
The Essentials of Employment Law
Employment Law & HR Update

FINANCIAL CRIME

The Criminal Finances Act 2017
Anti-Money Laundering & Financial Crime

ON-DEMAND

VAT Reverse Charge for Construction Services
IR35 - Off-Payroll Working
The Plastic Packaging Tax

VAT & TAXATION

DURATION CPD PRICE
HOURS EX VAT

THE ESSENTIALS OF UK VAT

6-HOURS 6 CPD €329

[Live online](#) 15 & 16 May AM 07 & 08 June AM 08 & 09 August PM 04 & 05 October AM

[London](#) 09 May 19 September | [Birmingham](#) 16 May 07 November | [Manchester](#) 10 Oct

UK VAT AND INTERNATIONAL TRADE

6-HOURS 6 CPD €329

[Live online](#) 17 & 18 May AM 15 & 16 August PM 08 & 09 November PM

[London](#) 13 June 12 October

THE ESSENTIALS OF CORPORATION TAX

6-HOURS 6 CPD €329

[Live online](#) 28 & 29 June PM 18 & 19 Oct AM | [Birmingham](#) 15 June | [London](#) 15 November

POSTPONED VAT ACCOUNTING (PVA)

2-HOURS 2 CPD €229

[Live online](#) 13 June PM 28 November AM

THE VAT UPDATE

3-HOURS 3 CPD €269

[Live online](#) 14 June AM 09 October PM

VAT - PARTIAL EXEMPTION

6-HOURS 6 CPD €329

[London](#) 24 May | [Live online](#) 20 & 21 September AM

VAT ON LAND, PROPERTY AND CONSTRUCTION

6-HOURS 6 CPD €329

[Live online](#) 28 & 29 June AM 29 & 30 November AM | [London](#) 17 October

VAT FOR CHARITIES

6-HOURS 6 CPD €329

[London](#) 17 May | [Live online](#) 21 & 22 November AM

CUSTOMS & INTERNATIONAL TRADE

IMPORT & EXPORT CUSTOMS PROCEDURES

6-HOURS 6 CPD €329

[Live online](#) 10 & 11 May PM 26 & 27 September AM 15 & 16 November AM

[London](#) 19 October

NEW CDS – THE NEW CUSTOMS DECLARATION SERVICE

1.5-HOURS 1.5 CPD €189

[Live online](#) 17 July PM

NEW PREPARING FOR A CUSTOMS AUDIT

3-HOURS 3 CPD €269

[Live online](#) 11 July PM 17 October AM

NEW CUSTOMS SPECIAL PROCEDURES

3-HOURS 3 CPD €269

More dates coming soon...

RULES OF ORIGIN & THE EU-UK TRADE DEAL

3-HOURS 3 CPD €269

[Live online](#) 20 November PM

View full course details and book places: www.uktraining.com/23ukt

PAYROLL

THE ESSENTIALS OF PAYROLL PROCESSING 6-HOURS 6 CPD €329
[Live online](#) 05 & 06 June PM 10 & 11 October AM | [London](#) 04 July 09 November

NEW STATUTORY PAYMENTS – YOUR ESSENTIAL GUIDE 6-HOURS 6 CPD €329
[Live online](#) 03 & 04 May PM

THE PAYROLL UPDATE 3-HOURS 3 CPD €269
[Live online](#) 13 June AM 07 September PM 23 November AM

THE P11D, EXPENSES & BENEFITS 6-HOURS 6 CPD €329
[Live online](#) 16 & 17 May PM 04 & 05 December AM

HOLIDAY LEAVE AND PAY 3-HOURS 3 CPD €269
[Live online](#) 11 July AM 02 November AM

THE CONSTRUCTION INDUSTRY SCHEME (CIS) 6-HOURS 6 CPD €329
[London](#) 15 June 16 November | [Live online](#) 05 & 06 September PM

GDPR & DATA PROTECTION

GDPR – THE ESSENTIAL GUIDE 6-HOURS 6 CPD €329
[London](#) 11 May 14 November | [Live online](#) 19 & 20 September PM

THE GDPR UPDATE 3-HOURS 3 CPD €269
[Live online](#) 06 June AM 16 October PM

GDPR – STAFF AWARENESS 2-HOURS 2 CPD €229
[Live online](#) 03 October AM

DEALING WITH SUBJECT ACCESS REQUESTS 3-HOURS 3 CPD €269
[Live online](#) 12 December AM **Now online**

NEW DATA PROTECTION AND MARKETING 3-HOURS 3 CPD €269
[Live online](#) 28 September AM

CREDIT CONTROL

CREDIT CONTROL – THE ESSENTIAL GUIDE 6-HOURS 6 CPD €329
[London](#) 18 October

TELEPHONE COLLECTION TECHNIQUES 6-HOURS 6 CPD €329
[London](#) 11 July

LEADERSHIP & COMPANY LAW

DURATION CPD PRICE
HOURS HOURS EX VAT

NEW PREPARING FOR THE COMPANIES HOUSE REFORMS 3-HOURS 3 CPD €269
[Live online](#) 02 May PM 15 May PM 05 June AM 06 July AM 08 August AM 05 September AM
[London](#) 22 June PM

THE ROLE OF A COMPANY DIRECTOR 6-HOURS 6 CPD €329
[Live online](#) 12 & 13 July PM 11 & 12 October PM
[London](#) 10 May 08 November | [Birmingham](#) 11 July | [Manchester](#) 30 November

THE ROLE OF A COMPANY SECRETARY 6-HOURS 6 CPD €329
[Live online](#) 09 & 10 May AM 17 & 18 October PM
[London](#) 14 June 07 November | [Birmingham](#) 16 November

NEW BUSINESS STRATEGY AND PLANNING 6-HOURS 6 CPD €329
[Live online](#) 03 & 04 May AM 04 & 05 December PM

FINANCE FOR NON-FINANCIAL MANAGERS 6-HOURS 6 CPD €329
[London](#) 05 October | [Live online](#) 04 & 05 July PM 27 & 28 November PM

NEW CORPORATE SUSTAINABILITY & ESG 6-HOURS 6 CPD €329
[Live online](#) 04 & 05 July AM

NEW COMMERCIAL CONTRACTS – A PRACTICAL GUIDE 6-HOURS 6 CPD €329
[Live online](#) 12 & 13 July AM 06 & 07 November PM

NEW BUDGETING, COST CONTROL AND FORECASTING 6-HOURS 6 CPD €329
[Live online](#) 19 & 20 July AM

CHARITIES: THE ROLE OF THE SECRETARY 6-HOURS 6 CPD €329
[Live online](#) 03 & 04 October PM

EVALUATING & IMPROVING BOARD PERFORMANCE 6-HOURS 6 CPD €329
[Live online](#) 15 & 16 November PM

BUSINESS SKILLS

NEW COMMUNICATION SKILLS IN THE WORKPLACE 6-HOURS 6 CPD €329
[London](#) 20 June
More dates coming soon

MINUTE TAKING – YOUR ESSENTIAL GUIDE 6-HOURS 6 CPD €329
[London](#) 21 November

View full course details and book places: www.uktraining.com/23ukt

HR & EMPLOYMENT LAW

| | DURATION | CPD HOURS | PRICE EX VAT |
|--|----------|--------------|-----------------|
| NEW MENTAL HEALTH IN THE WORKPLACE London 16 May Live online 08 & 09 November AM | 6-HOURS | 6 CPD | €329 |
| THE ESSENTIALS OF EMPLOYMENT LAW London 18 May 30 November Live online 31 October & 01 November PM | 6-HOURS | 6 CPD | €329 |
| EMPLOYMENT LAW & HR UPDATE Live online 22 November PM | 3-HOURS | 3 CPD | €269 |

FINANCIAL CRIME

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|--|---------|-------|------|
| THE CRIMINAL FINANCES ACT 2017 Live online 01 November AM | 3-HOURS | 3 CPD | €269 |
| AML: ANTI-MONEY LAUNDERING & FINANCIAL CRIME Live online 07 & 08 June PM 14 & 15 November PM | 6-HOURS | 6 CPD | €329 |

ON-DEMAND COURSES

Licences available for 12 months

| | | | |
|---|---------|-------|------|
| VAT REVERSE CHARGE FOR CONSTRUCTION SERVICES | 2-HOURS | 2 CPD | €189 |
| IR35 – OFF-PAYROLL WORKING | 2-HOURS | 2 CPD | €189 |
| THE PLASTIC PACKAGING TAX | 3-HOURS | 3 CPD | €229 |

Have you considered in-house training?

If you would prefer us to deliver our training exclusively for your organisation, any of our courses can be delivered in-house, either at your premises or live online. In-house courses are most suitable if you have larger groups or specific needs - we can tailor the course to suit your business and make sure all your key issues are addressed.

“Very impressed with the amount of research that had gone into our company in preparation and preparing content that was relevant to us.”

Accountant attended

UK VAT and International Trade & Postponed VAT Accounting

If this is something you would like to explore, please get in touch by emailing us at inhouse@uktraining.com. We also have some courses which are available exclusively on an in-house basis which you can view below...

More courses available only in-house...

- Chairing and Managing Successful Meetings
- Leadership in a Crisis
- Successful Bid Writing
- Project Management – A Comprehensive Guide
- Complying with the Bribery Act
- The Essential Guide to Incoterms
- The Role of a Director in a Local Authority Trading Company
- FRS 102 – The Essential Guide



To find out more and get a quote - email inhouse@uktraining.com



Never stop learning...

Continuous development for you & your business

At UK Training, we aim to equip attendees with the knowledge and skills needed to excel. Investing in training is hugely beneficial for both the learner and organisation – increasing employee’s understanding leads to better work performance and productivity, whilst also improving employee retention and engagement across the company.

See what our customers say...

“One of the best courses I've attended in a long time. Excellent presenters, well-structured and delivered. I feel like I learned and took away a lot. It was very engaging which helped with the learning and retaining of information.”

Chief Operating Officer – The Role of a Company Director

“Really well delivered, with interactive conversations. Great information and tools shared. I feel much better equipped to deal with future conversations.”

Financial Controller – Mental Health in the Workplace

“The best VAT and CIS training ever. I was engaged throughout the course and the knowledge gained was so practical that we had to review our controls and improve our processes after the training. Thank you UK Training.”

Finance Manager - The Essentials of UK VAT & The Construction Industry Scheme (CIS)

