## **MAY COURSES**



VAT	
The Essentials of UK VAT 6-hour course   £329 +VAT	Manchester 08 May London 09 May Birmingham 21 May
VAT for Charities 6-hour course   £329 +VAT	London 14 May
VAT – Partial Exemption 6-hour course   £329 +VAT	London 22 May

PAYROLL	
The P11D, Expenses and Benefits 6-hour course   £329 +VAT	London 01 May
The Essentials of Payroll Processing 6-hour course   €329 +VAT	London 08 May
The Construction Industry Scheme (CIS) 6-hour course   £329 +VAT	Live online 22 & 23 May PM

MANAGEMENT & LEADERSHIP		
Commercial Contracts – A Practical Guide	London 14 May	
6-hour course £329 +VAT		
The Role of a Company Director	London 21 May	
6-hour course £329 +VAT		

BUSINESS SKILLS	
Communication Skills in the Workplace	London 15 May
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