

OCTOBER COURSES



VAT & TAXATION

The Essentials of Corporation Tax 6-hour course £369 +VAT	Live online 01 & 02 October PM
The VAT Update 3-hour course £289 +VAT	Live online 09 October PM
The Essentials of UK VAT 6-hour course £369 +VAT	Live online 15 & 16 October AM
UK VAT and International Trade 6-hour course £369 +VAT	London 16 October
Recovering Input VAT – Getting it Right 3.25-hour course £289 +VAT	Live online 21 October PM
VAT Reverse Charge for Construction Services 3-hour course £289 +VAT	Live online 28 October AM

MANAGEMENT & LEADERSHIP

Minute Taking – Your Essential Guide 6-hour course £369 +VAT	Live online 01 & 02 October AM
The Role of a Company Secretary 6-hour course £369 +VAT	Live online 07 & 08 October AM
The Role of a Company Director 6-hour course £399 +VAT	Live online 07 & 08 October PM
Finance for Non-Financial Managers 6-hour course £369 +VAT	London 15 October

PAYROLL

Preparing for Mandatory Payrolling of Benefits 3.25-hour course £289 +VAT	Live online 02 October PM
The Essentials of Payroll Processing 6-hour course £369 +VAT	Live online 21 & 22 October AM
The Construction Industry Scheme (CIS) 6-hour course £369 +VAT	Live online 22 & 23 October PM

OCTOBER COURSES



CHARITIES

Charities – The Role of the Secretary

6-hour course | £349 +VAT

Live online 14 & 15 October PM

INTERNATIONAL TRADE

Commodity Codes – Classifying Your Goods

2-hour course | £229 +VAT

Live online 09 October AM

Import & Export Customs Procedures

6-hour course | £369 +VAT

London 21 October

EMPLOYMENT LAW

NEW Employment Rights Bill

2-hour course | £229 +VAT

Live online 08 October AM

DATA PROTECTION

The GDPR Update

3-hour course | £289 +VAT

Live online 16 October PM

“Kevin was very knowledgeable and enthusiastic, which made the course interesting. Just the right amount of technical content/examples and the right pace too.”

Senior Accountant

attended

The Essentials of Corporation Tax

“Very lively course. Phil is a great presenter who held our interest all day. Good level of interaction. Lots to take away and use which is great.”

Executive Assistant

attended

Minute Taking – Your Essential Guide

Did you know all our courses can be presented in-house?

If there are a number of people within your organisation who require training, it could be more cost effective and convenient for our expert to come to you.

[Contact inhouse@uktraining.com for more details.](mailto:inhouse@uktraining.com)



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